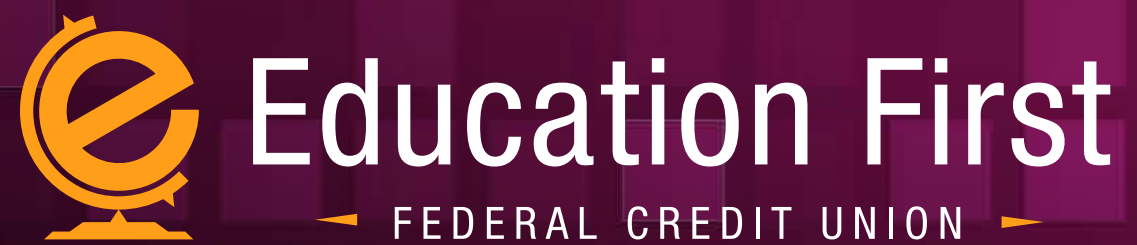
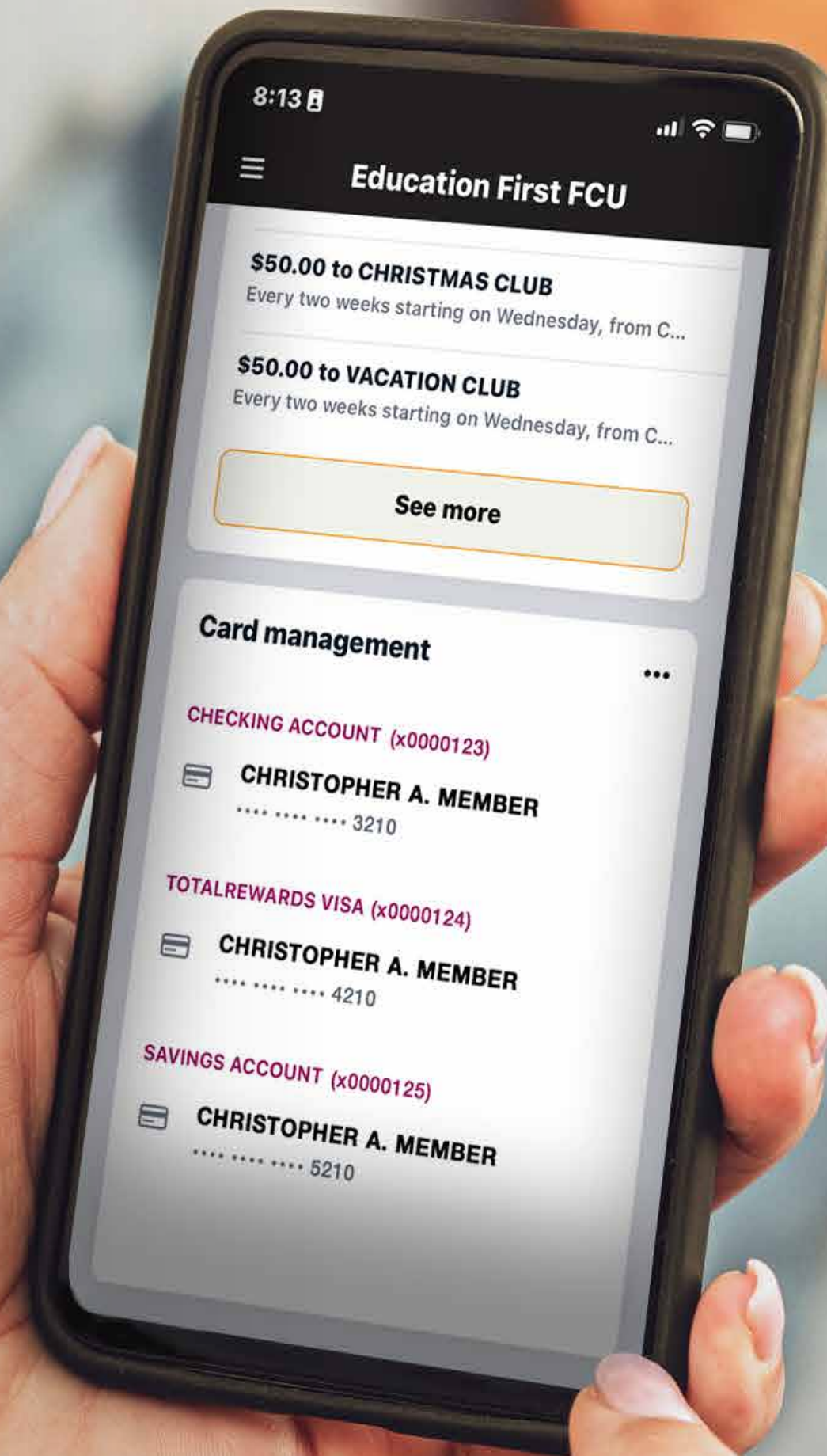


# CARD MANAGEMENT



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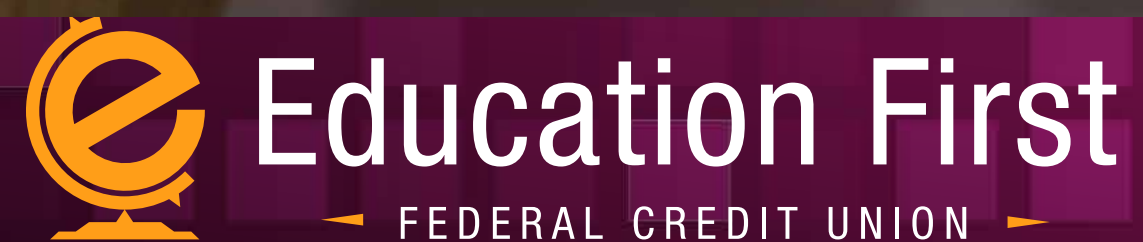
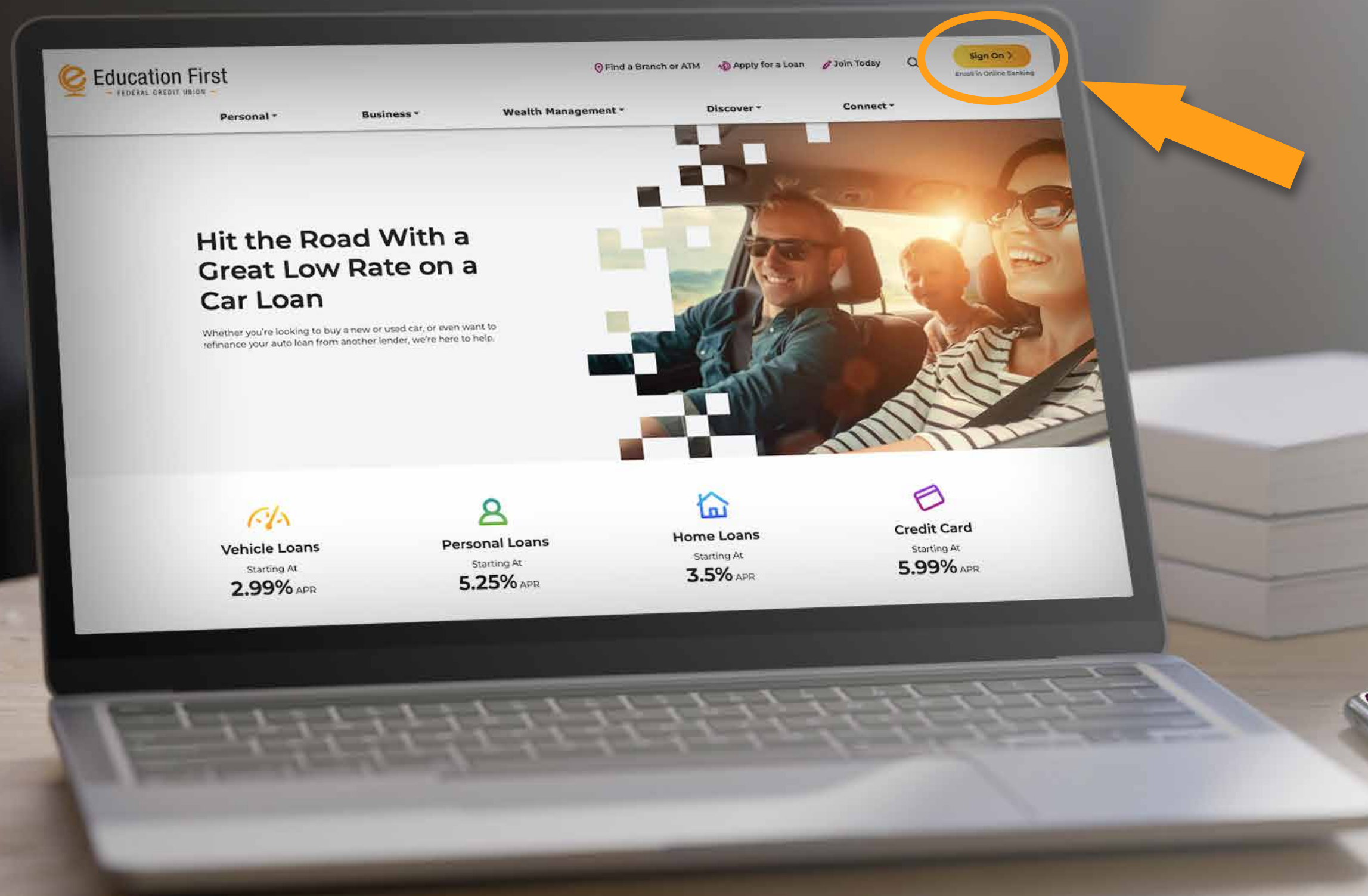
## EDUCATION FIRST CARD MANAGEMENT

Card management gives members complete control on how and where your debit or credit card works.

This step-by-step guide is here to assist you with getting started today.

The process is the same on both a mobile device and a desktop computer, except for one difference. Instead of opening the app as it says in this guide, you will visit our website and click **LOGIN** in the top right corner.

**Note:** *You must be a registered user within online banking to utilize the card management features.*

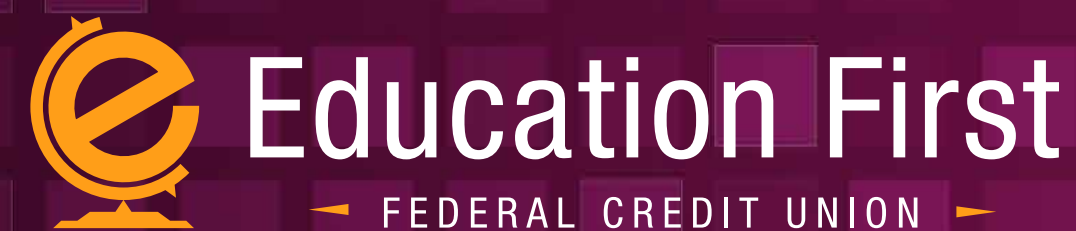


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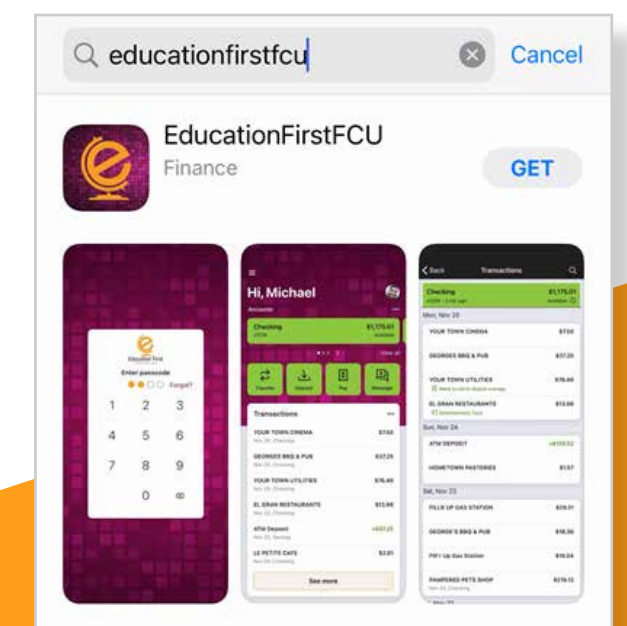
# GETTING STARTED

## DOWNLOAD THE EDUCATION FIRST FCU MOBILE BANKING APP

To download the app, visit the app store on your mobile device and search for us by name: EducationFirstFCU or click the buttons below.



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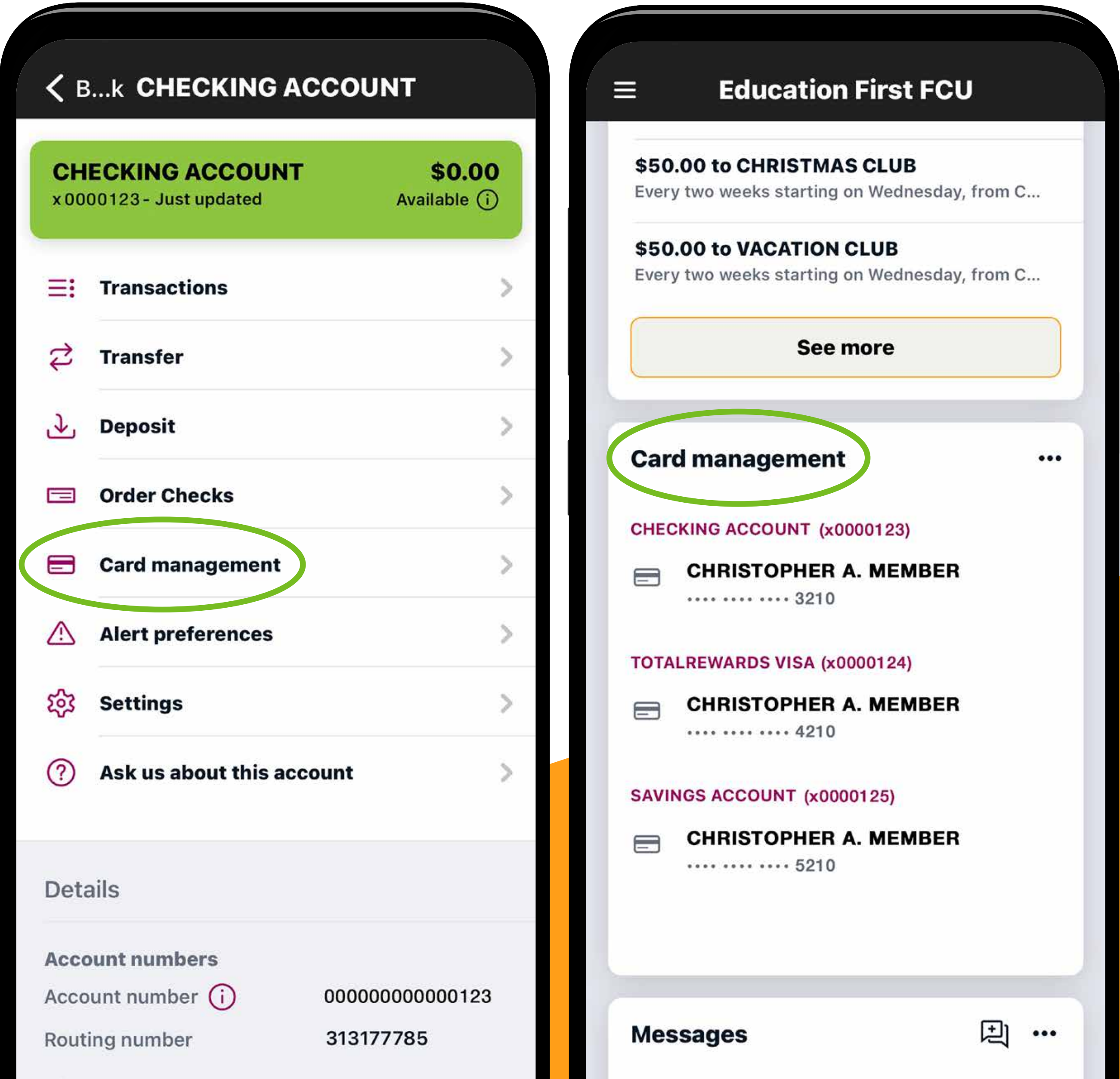
LOOK FOR OUR  
LOGO WHEN  
DOWNLOADING  
THE APP!



# GETTING STARTED

## OPEN THE EDUCATION FIRST FCU MOBILE BANKING APP

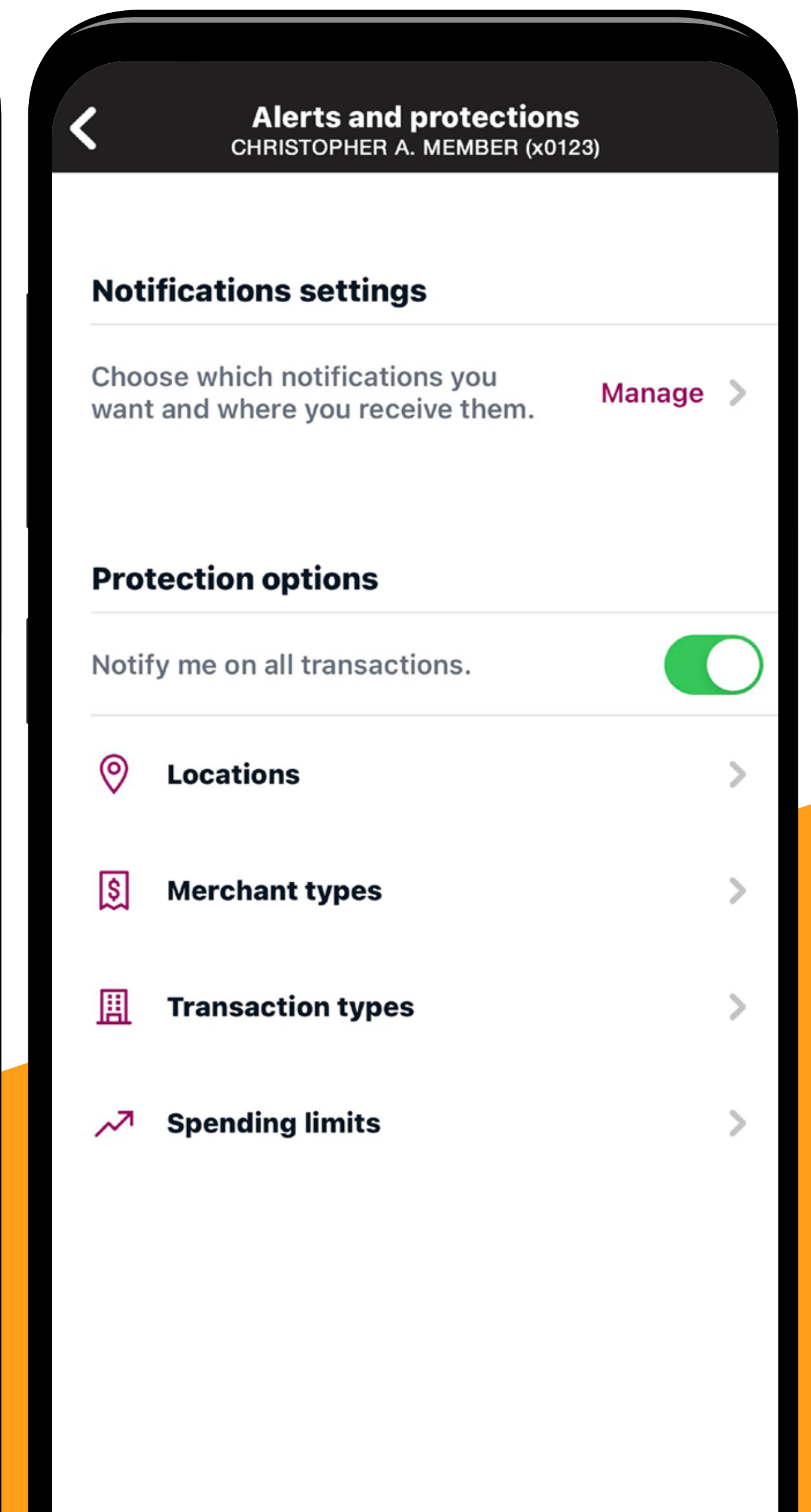
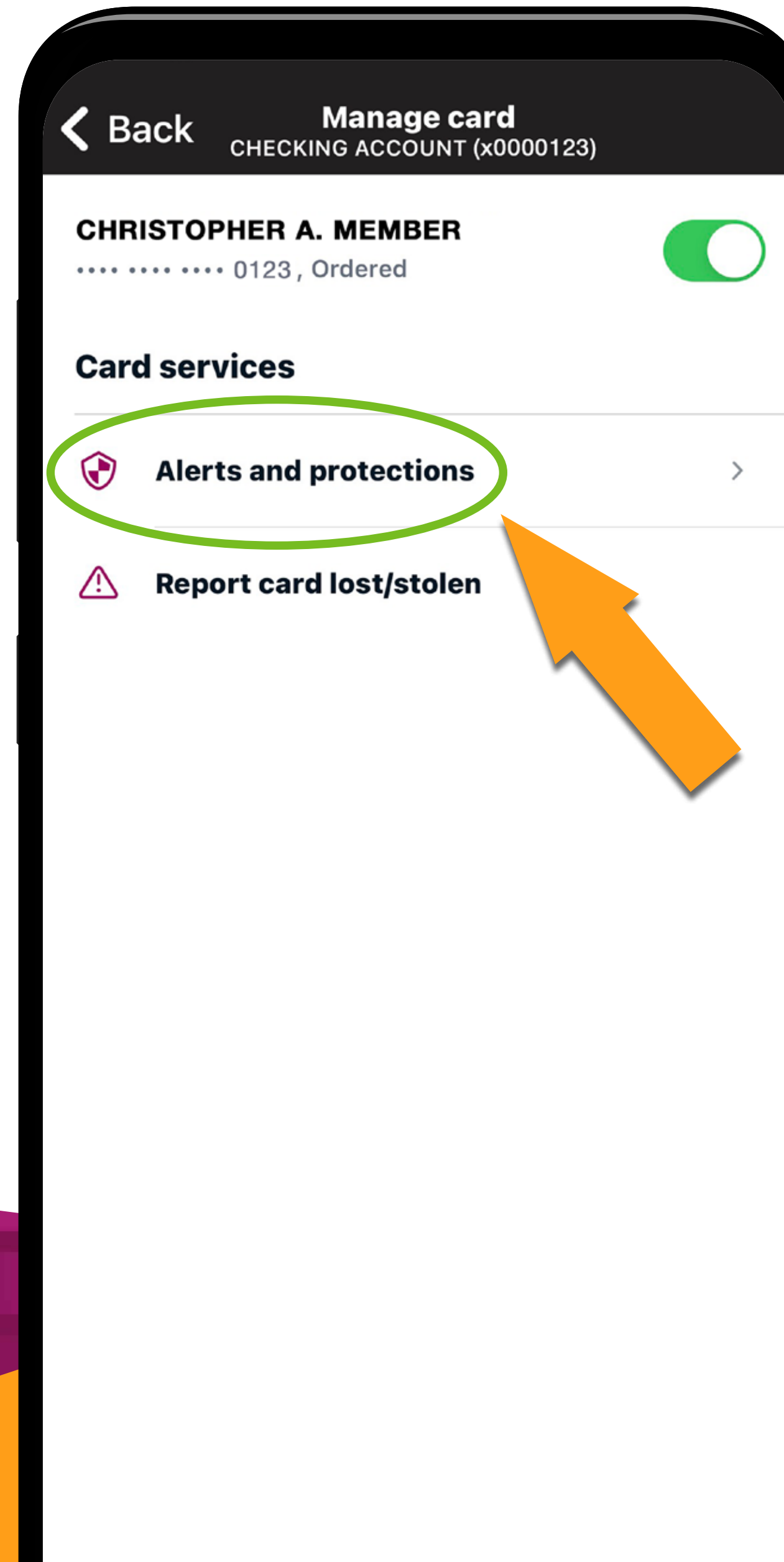
From the dashboard select the account that has the debit or credit card you wish to add alerts to, **OR** you can scroll down to see Card Management.



## CREATING ALERTS AND PROTECTIONS

These alerts will notify you of debit or credit card activity in real-time, so you will always know where your card is being used.

There are four types of alerts: **Locations**, **Merchant Types**, **Transaction Types**, and **Spending Limits**.

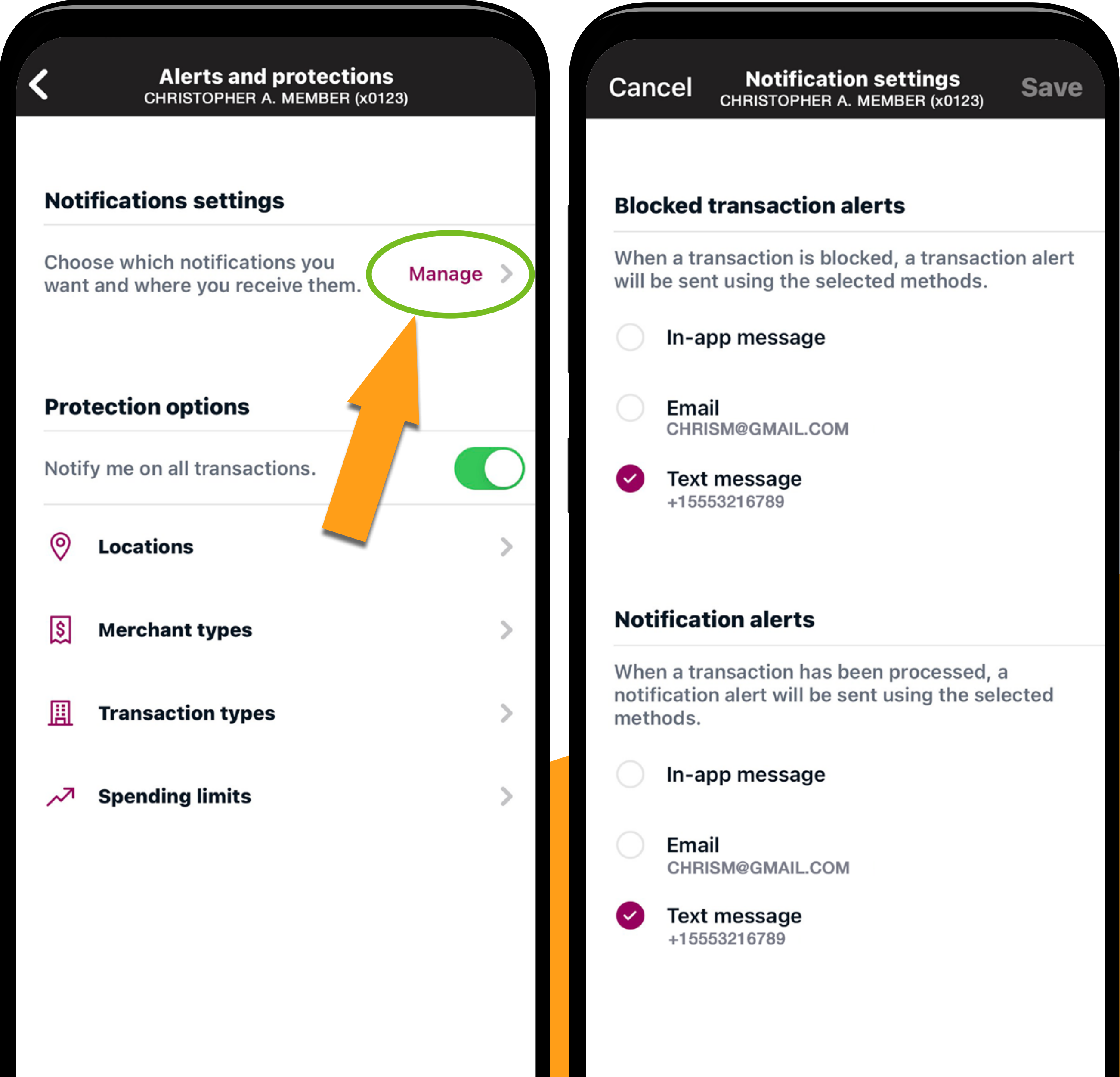




# STEP 1

## NOTIFICATION SETTINGS

Notification settings allows you to select how you wish to be notified of the alert. In-app message, Email and/or Text Message. You may select more than one if you wish. Make your selections and click **Save**.



## ALERT TYPES

### LOCATIONS ALERT

Card management allows you to control international transactions by turning this feature on or off. ***This may impact online transactions from international retailers.***

You may select to block the transactions and/or receive notifications. Make your selections and click **Save**.

**Note:** *You will still need to notify EFFCU if you are traveling.*

Cancel Locations Save  
CHRISTOPHER A. MEMBER (x0123)

	Block transactions	Send notification
International	<input type="radio"/>	<input type="radio"/>

Blocking will stop in person card usage. Online transactions will still be possible.

# ALERT TYPES

## MERCHANT TYPES ALERT

These alerts are based on the type of merchant where the transaction occurred.

You may select to block the transactions and/or receive notifications. Make your selections and click **Save**.



Cancel

Merchant types  
CHRISTOPHER A. MEMBER (x0123)

Save

	Block transactions	Send notification
Age Restricted	<input type="radio"/>	<input type="radio"/>
Department Store	<input type="radio"/>	<input type="radio"/>
Entertainment	<input type="radio"/>	<input type="radio"/>
Gas Station	<input type="radio"/>	<input type="radio"/>
Grocery	<input type="radio"/>	<input type="radio"/>
Household	<input type="radio"/>	<input type="radio"/>
Personal Care	<input type="radio"/>	<input type="radio"/>
Restaurant	<input type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>

Merchant type details

< Back

Merchant type details

Age Restricted

Includes liquor stores, smoke shops, casinos, adult stores, etc.

Department Store

Includes clothing, accessories, office supplies, electronics, etc.

Entertainment

Includes amusement parks, movie theaters, arcades, etc.

Gas Station

Includes fuel dispensers, warehouse club gas, etc

Grocery

Includes supermarkets, bakeries, butchers, etc.

Household

Includes utilities, contracted services like electricians, plumbers and A/C repair, etc.

Personal Care

Includes drug stores, pharmacies, health professionals, etc.

Restaurant

Includes diners, fast-food, cafeterias, etc.

Travel

Includes airlines, car rentals, hotels, etc.

Other

Purchases at other merchants



# ALERT TYPES

## TRANSACTION TYPES ALERT

These alerts are based on type of transaction at point of sale.

You may select to block the transactions and/or receive notifications. Make your selections and click **Save**.

Cancel

Transaction types  
CHRISTOPHER A. MEMBER (x0123)

Save

	Block transactions	Send notification
ATM	<input type="radio"/>	<input type="radio"/>
eCommerce	<input type="radio"/>	<input type="radio"/>
In Store	<input type="radio"/>	<input type="radio"/>
Mail/Phone Order	<input type="radio"/>	<input type="radio"/>
Recurring	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>

Transaction type details

Transaction type details

ATM

Includes bank ATMs, vendor ATMs, cash advance, etc.

eCommerce

Includes online bill payment, online shopping, etc.

In Store

Includes department stores, pharmacies, other retail stores, etc.

Mail/Phone Order

Includes catalog shopping, travel agents payments, etc.

Recurring

Includes automated bill payment, monthly expense payments, etc.

Other

Includes other cases outside of standard types.

# ALERT TYPES

## SPENDING LIMITS ALERT

These alerts are based on the threshold amount set by you.

You may either restrict a transaction based on the dollar amount per transaction **or** based on a monthly limit. Set your limits and click **Save**.

Cancel

Spending limits  
CHRISTOPHER A. MEMBER (x0123)

Save

Transaction limits

☐

Spending limit

Transactions over this amount will be blocked and an alert will be sent.

\$

☐

Spending alert

Transactions over this amount will send an alert.

\$

Monthly limits

☐

Monthly spending limit

Transactions that would bring your monthly spending total over this amount will be blocked and an alert will be sent.

\$

☐

Monthly spending alert

Spending that will cause your monthly total to go over this amount will send an alert.

\$

***That's it!*** You have set alerts for your debit or credit card. Please note that alerts must be created for each individual card you have.

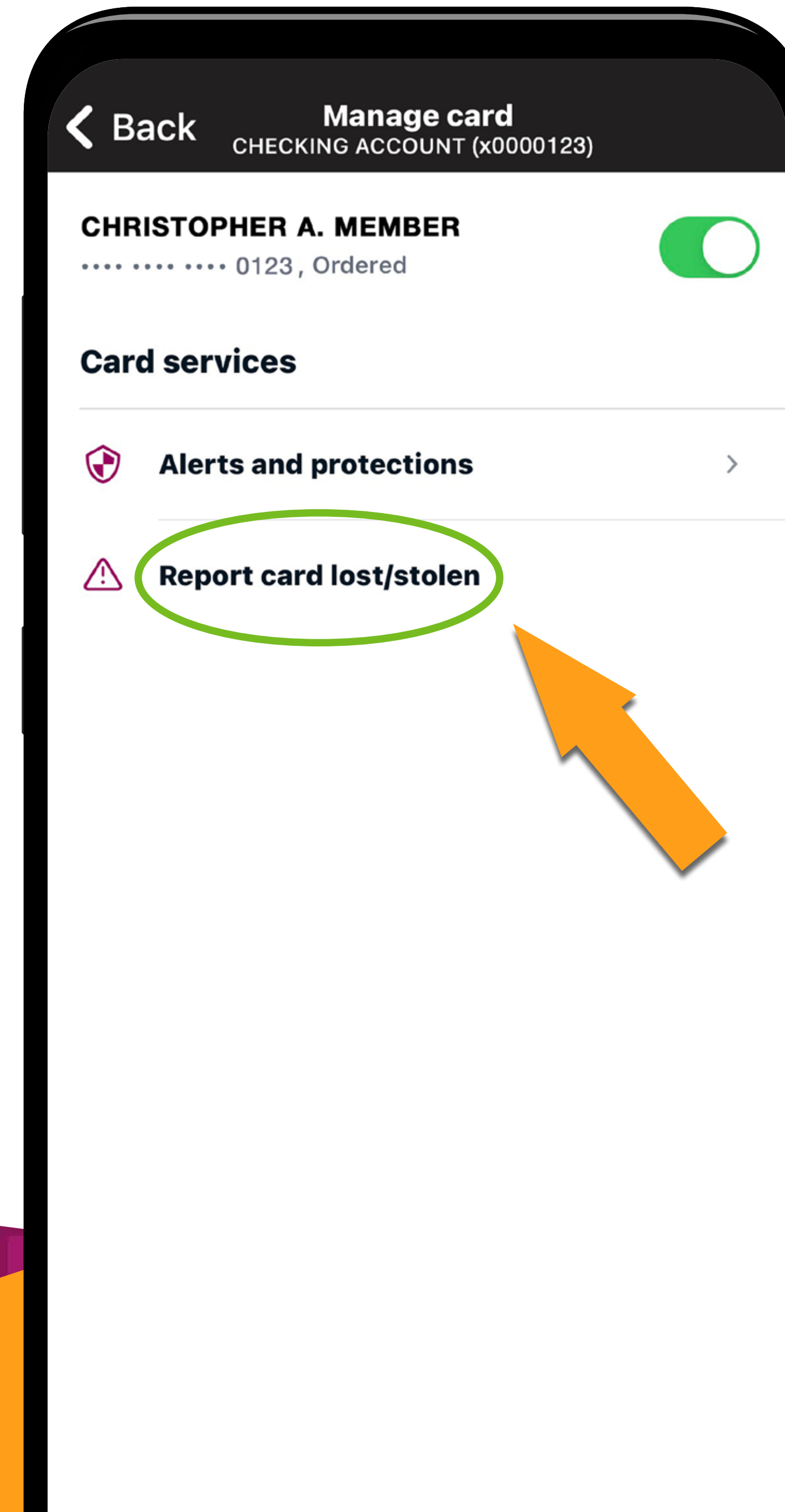


## REPORTING A CARD LOST OR STOLEN

# STEP 1

## REPORTING A CARD LOST OR STOLEN

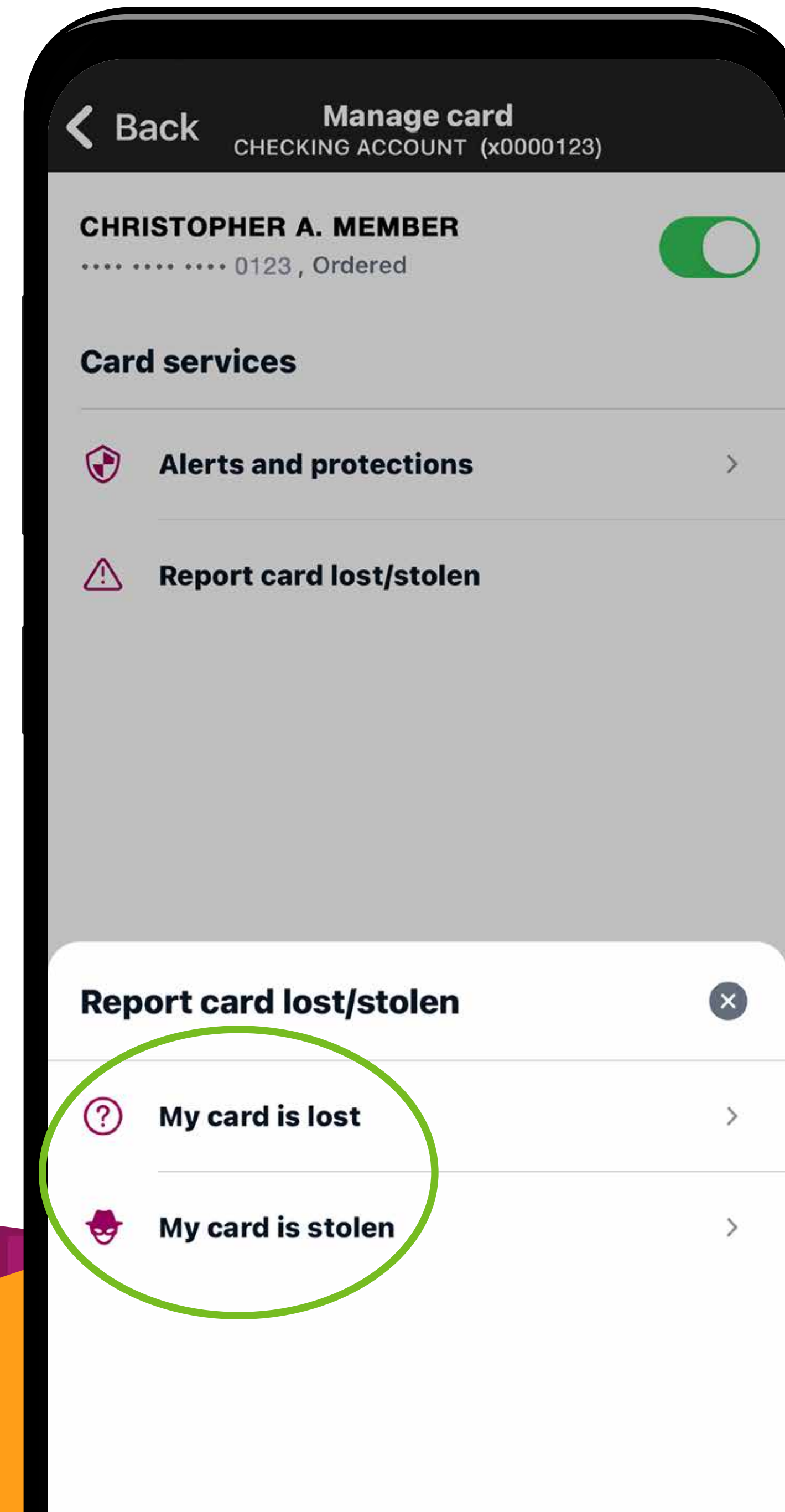
Navigate to the **Manage Card** dashboard.  
From here you can report a card lost or stolen.



# STEP 2a

## REPORTING A CARD LOST OR STOLEN

Select either **My card is lost** or **My card is stolen**.





# STEP 2b

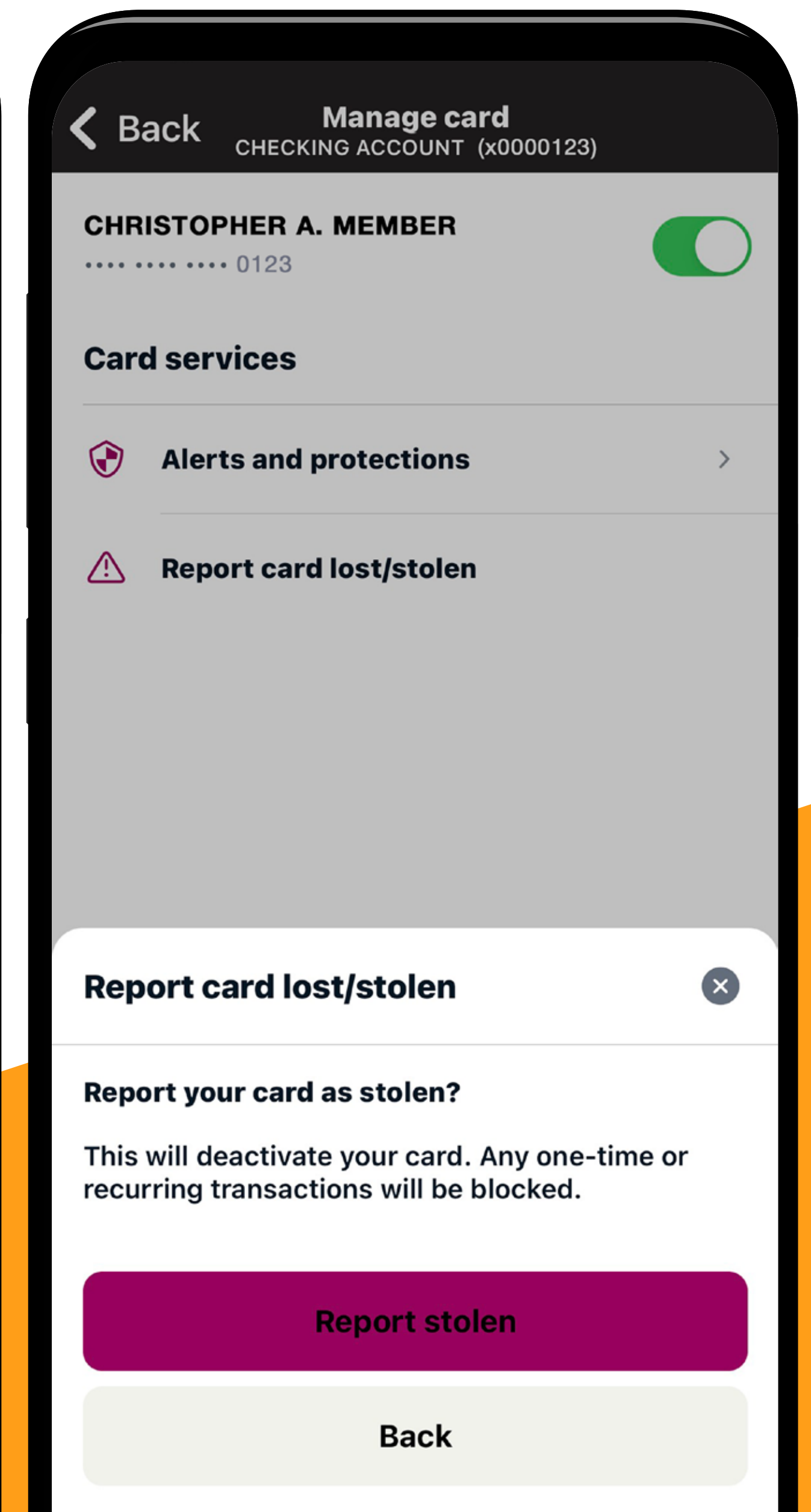
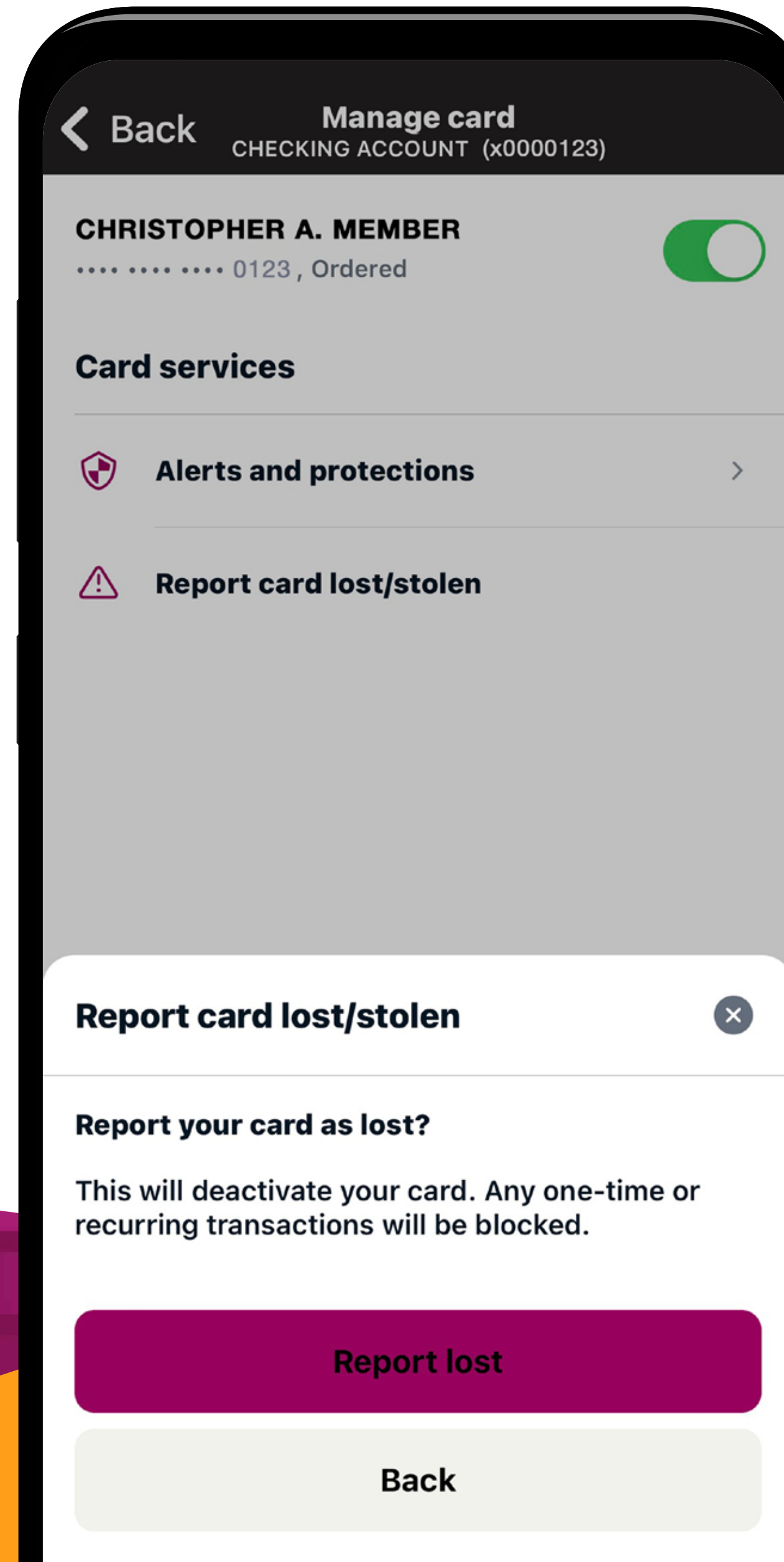
## REPORTING A CARD LOST OR STOLEN

Confirm your selection.

**Note:** Once confirmed, your card will be deactivated. Any one-time or recurring transactions will be blocked. **To reactivate a lost card or to request a new card, you must call our Contact Center or visit a branch.**



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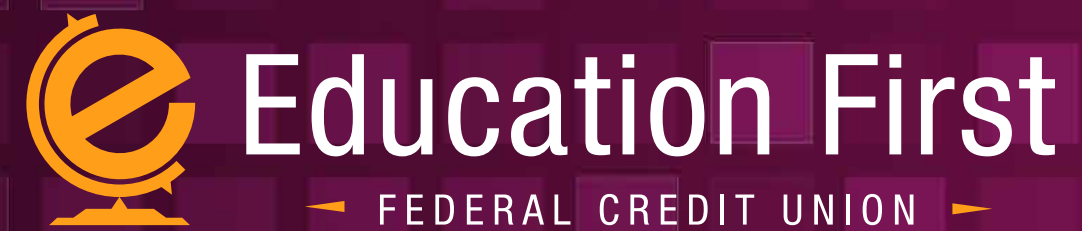




**We hope you take  
advantage of the fraud  
prevention features  
in Card Management.**

**QUESTIONS? WE'RE HERE TO HELP!**

Call us at 409.898.3770 or email us  
at [info@educationfirstfcu.org](mailto:info@educationfirstfcu.org)



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